DOCUMENT RESUME

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TITLE	Child Care Services and the NYS Uniform Fire Prevention and Building Code: A Building Code Examination of Child Day Care Services Which Are Regulated by the NYS Department of Social Services with Particular Attention to Day Care Centers and the Role of the Local Authority Having Jurisdiction.
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IDENTIFIERS	*Building Codes; New York; Regulatory Evaluation

ABSTRACT

This course manual details the Uniform Fire Prevention and Building Code of New York State and how it affects child care services, particularly day care centers. The sections of the manual, each detailing a part of the code, are: (1) Introduction, Scope, Registration, and Definitions and Facilities Regulated by the New York Department of Social Services (DSS); (2) Role of Social Services and Jurisdiction and Responsibility Summary; (3) Code Review: Day Care Center Plan Review including a review checklist and selected portions of Part 418 of Social Services Law 17, 20, 34, 390; (4) Additional Code Considerations, including requirements for sprinklers and day care center enclosures; (5) Fire Safety Inspection of an Existing Day Care Center; and (6) Conclusion/Course Evaluation, including a student survey. Each section includes a place for notes along with summaries of important aspects of the code. (BGC)

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NYS Department of State
Division of Code Enforcement
and Administration

CHILD CARE SERVICES AND THE NYS UNIFORM FIRE PREVENTION AND BUILDING CODE

A Building Code Examination of Child Day Care Sevices which are regulated by the NYS Department of Social Services with particular attention to Day Care Centers and the role of the Local Authority having jurisdiction.

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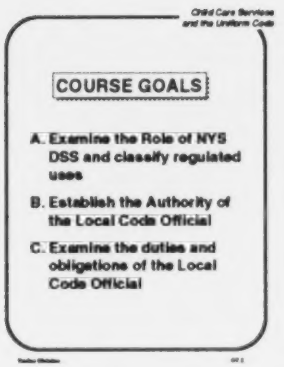
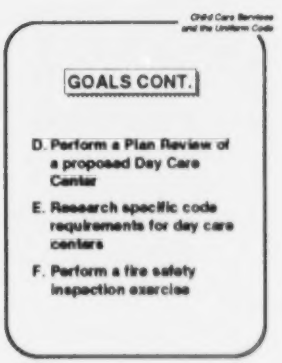
CHILD CARE SERVICES
and the
NEW YORK STATE
UNIFORM FIRE PREVENTION
and BUILDING CODE

Table of Contents

Lesson	Title	
Part 1	Introduction and Scope Registration Definitions and Facilities regulated by DSS	Pg. 1
Part 2	Role of the NYS Department of Social Services Authority and Responsibility of the CEO Jurisdiction and Responsibility Summary	Pg. 5
Part 3	Code Review: Day Care Center Plan Review Selected portions of Part 418 Day Care Center Plan Review Checklist Day Care Center plans	 Pg. 11 Pg. 15 Pg. 19
Part 4	Additional Code Considerations	Pg. 24
Part 5	Fire Safety Inspection of an Existing Day Care Center	Pg. 35
Part 6	Conclusion/Course Evaluation	

NOTES: PART 1


Child Care Services and the Uniform Code
COURSE GOALS
A. Examine the Role of NYS DSS and classify regulated uses
B. Establish the Authority of the Local Code Official
C. Examine the duties and obligations of the Local Code Official


Child Care Services and the Uniform Code
GOALS CONT.
D. Perform a Plan Review of a proposed Day Care Center
E. Research specific code requirements for day care centers
F. Perform a fire safety inspection exercise

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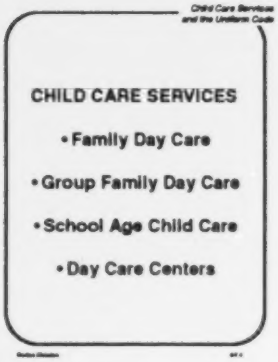
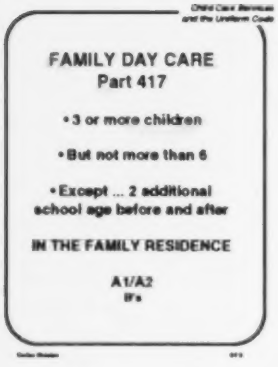
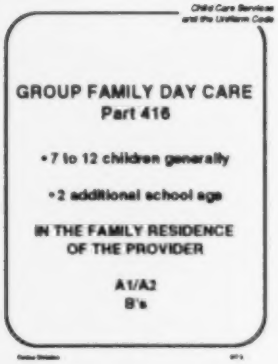
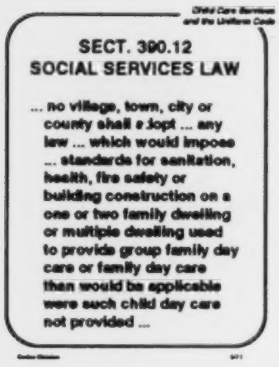
NOTES: PART 1

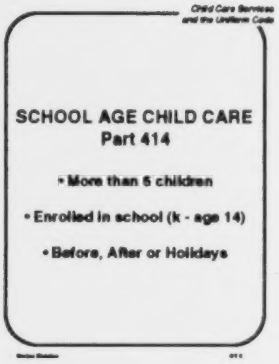

Child Care Services and the Uniform Code
CHILD CARE SERVICES
• Family Day Care
• Group Family Day Care
• School Age Child Care
• Day Care Centers

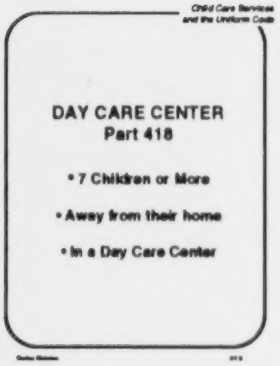

Child Care Services and the Uniform Code
FAMILY DAY CARE
Part 417
• 3 or more children
• But not more than 6
• Except ... 2 additional school age before and after
IN THE FAMILY RESIDENCE
A1/A2
B's


Child Care Services and the Uniform Code
GROUP FAMILY DAY CARE
Part 416
• 7 to 12 children generally
• 2 additional school age
IN THE FAMILY RESIDENCE OF THE PROVIDER
A1/A2
B's

NOTES: PART 1


Child Care Services and the Uniform Code
SECT. 390.12
SOCIAL SERVICES LAW
... no village, town, city or county shall adopt ... any law ... which would impose ... standards for sanitation, health, fire safety or building construction on a one or two family dwelling or multiple dwelling used to provide group family day care or family day care than would be applicable were such child day care not provided ...


Child Care Services and the Uniform Code
SCHOOL AGE CHILD CARE
Part 414
• More than 6 children
• Enrolled in school (k - age 14)
• Before, After or Holidays


Child Care Services and the Uniform Code
DAY CARE CENTER
Part 418
• 7 Children or More
• Away from their home
• In a Day Care Center

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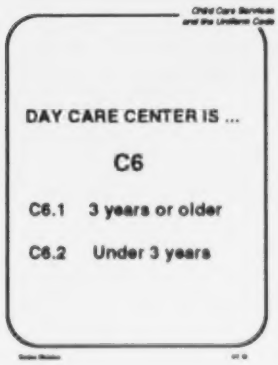
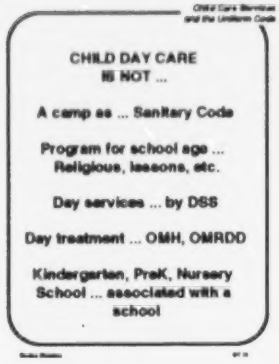
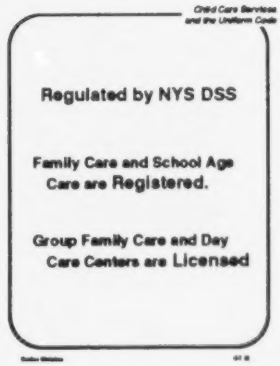
NOTES: PART 1


Child Care Services and the Uniform Code
DAY CARE CENTER IS ...
C6
C6.1 3 years or older
C6.2 Under 3 years


Child Care Services and the Uniform Code
CHILD DAY CARE IS NOT ...
A camp as ... Sanitary Code
Program for school age ... Religious, lessons, etc.
Day services ... by DSS
Day treatment ... OMH, OMRDD
Kindergarten, PreK, Nursery School ... associated with a school


Child Care Services and the Uniform Code
Regulated by NYS DSS
Family Care and School Age Care are Registered.
Group Family Care and Day Care Centers are Licensed

TYPES of CHILD CARE SERVICES
regulated by the NYS DEPARTMENT of SOCIAL SERVICES

The New York State Department of Social Services is committed to the public regulation of out of home child care settings. Specifically, the Bureau of Child Care regulates day care centers, family and group family day care homes and school age child care programs. The basis of this regulation is found in Section 390 of the Social Services Law. The primary purpose of this regulation is to help assure the provision of quality programs to children and families which will protect and nuture children. Such regulation should not be seen as an intrusion but as a positive action undertaken to continue building a supply of affordable, accessible, quality child care in New York State.

DAY CARE FACILITY	AGE OF CHILDREN	NUMBER OF CHILDREN	TIME/LOCATION OF CARE	APPROVAL REQUIRED BY DSS
Approved Family Day Care		1 to 2 children	With an approved provider outside own home in a family residence	
In-Home Day Care		1 or 2 children	With approved provider in own home	
Family Day Care	6 weeks to 12 years of age. Children may be over 12 if incapable of caring for themselves.	Generally 3 to 6 children. No more than 2 under the age of two at any one time. Where any child is less than three, maximum capacity is 5. If all are at least three years, capacity is 6 except that 2 additional school age children may be allowed before or after school.	More than 3 hours per day per child on a regular basis. In a family residence.	Registration
Group Family Day Care	6 weeks to 12 years of age. Children may be over 12 if incapable of caring for themselves.	Generally 7 to 12 children. No more than 4 under the age of two, no more than 6 under age three, at any one time. When any child is less than two, maximum capacity is 10, when all children are at least two maximum capacity is 12, except that 2 additional school age children may be allowed before or after school.	More than 3 hours per day per child. In a family residence.	License
School Age Child Care	At least school age, up to 13 years old. Children may be over 12 if incapable of caring for themselves.	More than 6 children	Before or after shool or on holidays or vacation. Not located in a residence.	Registration
Day Care Center	6 weeks to 12 years of age. Children may be over 12 if incapable of caring for themselves.	More than 6 children.	More than 3 hours per day per child. In a day care center.	License
Small Day Care Center	6 weeks to 12 years of age. Children who have special needs may be over 12.	3 through 6 children.	More than 3 hours per day per child. Not in a residence.	Registration

INSPECTIONS REQUIRED by the DSS
LICENSE and REGISTRATION PROCESS

As part of the license and registration process for day care activities, the regulations of the Department of Social Services require the submission of a great deal of information by the applicant. The following table is a summary of those requirements which are associated with fire safety and building construction for the four classifications discussed in this training program.

INSPECTION OR REPORT REQUIRED	FAMILY DAY CARE	GROUP FAMILY DAY CARE	SCHOOL AGE CHILD CARE	DAY CARE CENTER
A home safety checklist covering fire and building safety on forms provided by DSS.	Registration and renewal	License and renewal		
A statement from the local official that the dwelling meets standards for sanitation and safety where requested by DSS.	Registration	License		
Inspection and approval within 12 months from local building and zoning authorities.			Registration*	License*
Inspection and approval within last 12 months from local fire department or State fire officials.			Registration and renewal*	License and renewal*
Inspection and approval within last 12 months from local health department or NYS Department of Health			Registration and renewal*	License and renewal*
For private water supply, report of test performed within the last 12 months from public health department or private water contractor, testing company or other qualified individual showing that the supply is safe for human consumption.	Registration and renewal	License and renewal	Registration and renewal*	License and renewal*
Inspection and approval within last 12 months of the fire detection system by an inspector certified to conduct such inspections by the state, municipal or insurance authority or by a fire alarm installation or maintenance company.			Registration and renewal*	License and renewal*
Inspection and approval within last 12 months of steam or hot water boiler by an inspector certified to conduct such inspections by the State, municipal or insurance authority. All other heating systems by a heating contractor.			Registration and renewal*	License and renewal*
Inspection and approval within last 12 months of wood or coal stove, or gas heater by local authorities where such authorities are available	Registration and renewal	License and renewal	Registration and renewal	License and renewal

* Not required when located in a public or private school currently used for a State Education Department approved elementary or secondary program.

NYS Department of Social Services
Fire Safety Representatives for Child Day Care Services

REGION I

NYS DSS
BUFFALO REGIONAL OFFICE
295 MAIN STREET-8TH FLOOR
838 ELLICOTT SQUARE BUILDING
BUFFALO, NY 14203 (716) 847-3828
FIRE/SAFETY REP. **GEORGE STARK**

REGION II

NYS DSS
ROCHESTER REGIONAL OFFICE
259 MONROE AVENUE - 3RD FLOOR
MONROE SQUARE
ROCHESTER, NY 14607 (716) 238-8520
FIRE/SAFETY REP. **DAVID SUMMERS**

REGION III

NYS DSS
SYRACUSE REGIONAL OFFICE
351 SOUTH WARREN STREET - 5TH FLOOR
SYRACUSE, NY 13202 (315) 423-1185
FIRE/SAFETY REP.

REGION IV

NYS DSS
ALBANY REGIONAL OFFICE
330 BROADWAY - 1ST FLOOR
ALBANY, NY 12243 (518) 432-2774
FIRE/SAFETY REP. **RANDY RIVERA**

REGION V

NYS DSS
METROPOLITAN REGIONAL OFFICE
80 MAIDEN LANE, 5th FLOOR
NY, NY 10038 (212) 804-1150
FIRE/SAFETY REP. **LEWIS WATTS**

REGION VI

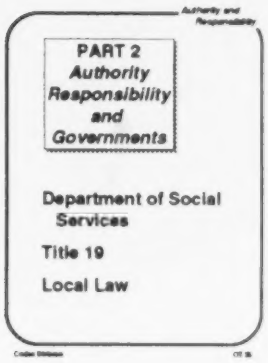
NYS DSS
YONKERS REGIONAL OFFICE
525 NEPPERHAN AVE, Rm 295
YONKERS, NY 10703 (914) 376-8810
FIRE/SAFETY REP. **MARVIN KESTON**

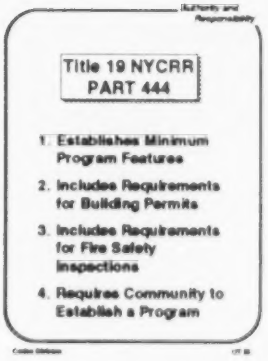
REGION VII

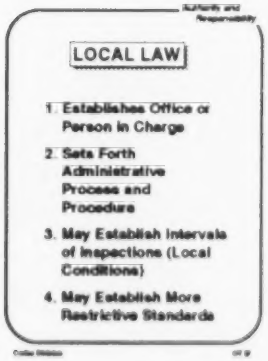
NYS DSS
HEMPSTEAD REGIONAL OFFICE
175 FULTON AVENUE
HEMPSTEAD, NY 11550 (516) 564-4990
FIRE/SAFETY REP

NYS DSS Facilities Complaint Line Phone Number: 1 - 800 732-5207

NOTES: PART 2




Title 19 NYCRR
PART 444
1. Establishes Minimum Program Features
2. Includes Requirements for Building Permits
3. Includes Requirements for Fire Safety Inspections
4. Requires Community to Establish a Program


LOCAL LAW
1. Establishes Office or Person in Charge
2. Sets Forth Administrative Process and Procedure
3. May Establish Intervals of Inspections (Local Conditions)
4. May Establish More Restrictive Standards

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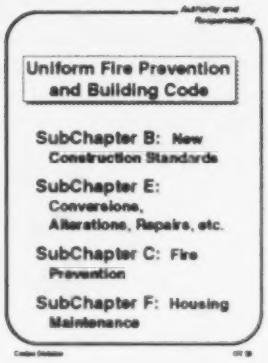
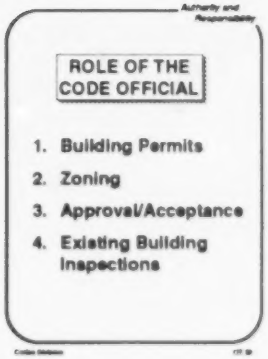
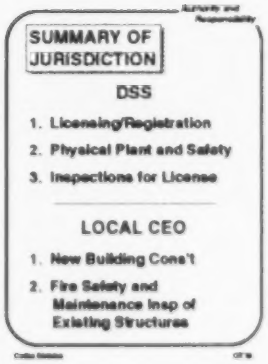
NOTES: PART 2


Uniform Fire Prevention and Building Code
SubChapter B: New Construction Standards
SubChapter E: Conversions, Alterations, Repairs, etc.
SubChapter C: Fire Prevention
SubChapter F: Housing Maintenance


ROLE OF THE CODE OFFICIAL
1. Building Permits
2. Zoning
3. Approval/Acceptance
4. Existing Building Inspections


SUMMARY OF JURISDICTION
DSS
1. Licensing/Registration
2. Physical Plant and Safety
3. Inspections for License
LOCAL CEO
1. New Building Cons't
2. Fire Safety and Maintenance Insp of Existing Structures

PART 418: SELECTED PORTIONS
DAY CARE CENTERS: OPERATION AND LICENSING
(Statutory Authority: Social Services Law, §§ 17, 20, 34, 390)

Note: This is an excerpt from Part 418 of the Department of Social Services regulations which came effective in September of 1992 as an emergency rulemaking. The rule was finalized and adopted effective November 18, 1992.

Abbreviated Table of Contents:

418.1 Definitions
418.5 Building and Equipment
418.8 Fire Protection
418.12 Safety
418.13 Sanitation

Section 418.1 Definitions. (a)(1) Child day care means care for a child on a regular basis provided away from the child's residence for less than 24 hours per day by someone other than the parent, step-parent, guardian or relative within the third degree of consanguinity of the parents or step-parents of such child. A relative within the third degree of consanguinity of the parent or step-parent includes: the grandparents of the child; the great-grandparents of the child; the great-great-grandparents of the child; the aunts and uncles of the child, including the spouses of the aunts and uncles; the great-aunts and great-uncles of the child, including the spouses of the great-aunts and great-uncles; the siblings of the child; and the first cousins of the child, including the spouses of the first cousins.

(2) Child day care does not refer to care provided in:

(i) A summer day camp, traveling summer day camp or children's overnight camp as defined in the State Sanitary Code;

(ii) A program for school-age children operated solely for the purpose of religious education, sports, classes, lessons or recreation;

(iii) A facility providing day services under an operating certificate issued by the Department;

(iv) A facility providing day treatment under an operating certificate issued by the Office of Mental Health or by the Office of Mental Retardation and Developmental Disabilities; or

(v) A kindergarten, pre-kindergarten, or nursery school for children three years of age or older, or a program for school-age children conducted during non-school hours, operated by a public school district or by a private school or academy which is providing elementary or secondary education or both in accordance with the compulsory education requirements of the Education Law, provided that such kindergarten, pre-kindergarten, nursery school or program is located on the premises or campus where the elementary or secondary education is provided.

(b) Child day care provider means any individual, association, corporation, partnership, institution, organization or agency whose activities include providing child day care or operating a facility where child day care is provided.

(c) Provider means child day care provider.

(d) Department means the New York State Department of Social Services.

(e) Enforcement means the action(s) undertaken or initiated by the Department to assure that day care centers are operated in compliance with all applicable provisions of law and regulation.

(f) Child day care center means a program or facility in which child day care is provided on a regular basis to more than six children for more than three hours per day per child for compensation or otherwise, except those programs operating as a group family day care home, as defined in Section 416.1 of this Title, a family day care home, as defined in Section 417.1 of this Title, or a school-age child care program, as defined in Section 414.1 of this Title. The name, description or form of the entity which operates a child day care center does not affect its status as a child day care center.

(1) Number of children: A child day care center may provide care for no more children at any given time than the authorized maximum capacity of children shown on the license.

(2) Age of children: A child day care center may provide care for children six weeks to 12 years of age, for children under court supervision or for children who are more13 years of age or older where a physician, psychiatrist or psychologist states in writing that such children are incapable of caring for themselves. No child less than six weeks of age may be admitted.

(i) Children in care on October 22, 1991 and who are 13 years of age may continue to receive child day care through age 13.

(ii) Children who attain the maximum age allowed during the school year may continue to receive child day care through the end of the school year.

(g) Small day care center care means a program or facility which is not a personal residence and in which child day care is provided to three through six children for more than three hours per day per child for compensation or otherwise, except those programs operating as a group family day care home, as defined in Section 416.1 of this Title, a family day care home, as defined in Section 417.1 of this Title, or a school-age child care program, as defined in Section 414.1 of this Title. The name, description or form of the entity which operates a small day care center does not affect its status as a small day care center.

(1) Number of children: A small day care center may provide care for no more children at any given time than the authorized maximum capacity of children shown on the small day care center registration.

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(2) Age of children: A small day care center may provide care for children six weeks through 12 years of age, for children under court supervision or for children who are 13 years of age or older where a physician, psychiartrist or psychologist states in writing that such children are incapable of caring for themselves. No child less than six weeks of age may be admitted.

(i) Children in care on October 22, 1991 and who are 13 years of age may continue to receive child day care through age 13.

(ii) Children who obtain the maximum age allowed during the school year may continue to receive child day care through the end of the school year.

(h) License means a document issued by the Department authorizing a child day care provider to provide child day care in a child day care center in accordance with the regulations of the Department.

(i) Small day care center registration means a document issued by the Department authorizing a child day care provider to provide child day care in a small day care center in accordance with the regulations of the Department.

(j) Staff means all personnel, including temporary staff or substitutes, para-professionals, volunteers and any other person(s) employed by the day care center.

(k) Infant means a child six weeks to 18 months of age.

(l) Toddler means a child 18 months to 36 months of age.

418.5 Building and Equipment. (a) Buildings, premises, equipment and furnishings used for or in a day care center must be safe and suitable for the comfort and care of the children and must be maintained in a good state of repair and sanitation.

(b) Buildings must be in compliance with the New York State Uniform Fire Prevention and Building Code.

(c) Each applicant must submit to the Department a diagram of the proposed day care center at the time of application for licensure or registration and before any change(s), addition(s) or expansion(s) takes place.

(1) The diagram must be labeled with the planned occupancy or use of all areas of the building and all outside areas to be used or occupied by the day care center. The diagram must show room dimensions, the age group(s) using each room, the size of the group(s) using each room, kitchens and bathrooms for children and staff, exits, alternate means of egress, plumbing fixtures such as toilets, sinks and drinking fountains and the outdoor play area showing its relationship to the building.

(2) At the time of application for licensure or registration or at such time as change(s), addition(s) or expansion(s) are proposed, the provider must receive written approval from the Department prior to initiating such center or any subsequent change(s), addition(s), or expansion(s).

(d) Areas designated for children must be well lighted and well ventilated. Heating, ventilating and lighting equipment must be adequate for the protection of the health of the children. A temperature of at least 68 degrees Fahrenheit must be maintained in all rooms to be occupied by children.

(e) Indoor areas occupied by children must be screened effectively against insects.

(f) A firm, sanitary crib, cot, bed or washable mat with padding at least 3/4 inch in thickness of adequate size must be provided for each child under five years of age who spends more than four hours per day at the day care center and for any other child requiring a rest period. Padded mats may be provided only for children who are two years of age and older. No crib, cot, bed or mat may be occupied by more than one child. Padded mats may be used only in areas of the center where there is no draft and must be arranged in a manner that prevents others from stepping on the children who are using the mats. Beds, cots or mats must be placed so as to provide adequate space on all sides not adjacent to a wall. Individual sanitary bed coverings sufficient to maintain adequate warmth must be available when necessary for each child using a crib, cot, bed or mat.

(g) Cribs, padded playpens or firm sanitary cots must be provided for children under two years of age.

(h) There must be a separate quiet area, which can be adequately supervised, for children who become ill or develop symptoms of illness.

(i) Toxic paints or finishes must not be used on walls, window sills, beds, toys or any other equipment, materials or furnishings which may be used by children or are within their reach.

(j) The floors and walls of the areas used for child day care must not contain materials hazardous to children's health or safety. All concrete floors used by the children must be covered with appropriate material.

(k) Children must be accommodated in well-proportioned rooms having a minimum of 35 square feet for each child. Areas used for large motor activity, staff lounges, storage spaces, halls, bathrooms, kitchens, and offices may not be included in calculating the 35 square feet per child requirement. Space must be provided on a daily basis for large motor activity, quiet activities and other appropriate activities. Floor space must be arranged to include corridor or side space in which to move groups of children without passing through rooms and to provide for orderly evacuation in the event of an emergency.

(l) Separate quarters or areas apart from those of the older children must be provided for infants and toddlers. Play areas apart from sleeping quarters must be provided where infants and toddlers may safely and comfortably sit, crawl, walk and play. A minimum of 35 square feet per infant or toddler must be provided for such purpose. Additional space for sleeping must be provided for infants and toddlers. This additional space must contain a crib, playpen or cot for each infant and toddler. Such cribs, playpens and cots must be set at least two feet apart from each other.

(m) For child day care centers serving 45 ore more children, the building must contain adequate office space, staff lounges and toilet facilities for use of the staff separate from toilet facilities for children.

(n) Space must be provided and so arranged that each child's outer garments may be hung separately.

(o) Readily accessible outdoor play space which is adequate for active play must be provided.

(p) Convenient, adequate, and sanitary toilet facilities must be provided for the children in a separate, properly ventilated room. One sanitary toilet and one wash basin must be available for every group of 15 children, or part thereof.

(q) Hot and cold running water must be available and accessible at all times.

(r) School-age components of day care centers must have facilities located in separate areas to avoid interference with the younger children's programs.

Section 418.8 - Fire Protection. (a) Suitable precautions must be taken to eliminate all conditions which may contribute to or create a fire hazard.

(b) Fire drills must be conducted at least monthly during the hours of operation of the day care center pursuant to the recommendations of the local fire department and a record thereof must be kept on file using forms furnished by the department.

(c) Fire detection, alarm, and fire fighting equipment appropriate to the type of building construction, size, height and occupancy must be provided. Programs located in public school buildings are exempt from the requirements of subparagraphs (i) and (ii) of paragraph (1) of this subdivision.

(1) Such equipment must include at least:

(i) one fire extinguisher for every 3,000 square feet of space;

(ii) an automatic fire detection alarm system throughout exitways, furnace rooms and any other unsupervised spaces within the building which contain fire-hazardous materials. Such system must be the smoke-sensing type or a water sprinkler alarm system; and

(iii) manually activated fire alarm stations.

(2) All fire detection, alarm and fire-fighting equipment must be regularly tested and maintained in good working condition and all staff must be instructed in its function and operation.

(d) Except for programs located in public school buildings and currently used for elementary, middle or secondary education programs approved by the State Education Department, the day care center must have a fire inspection at least annually which is conducted by local or State fire officials, and a record thereof must be kept. The director or a designated qualified staff member must conduct monthly inspections of the premises to observe possible fire hazards. Any such hazard must be corrected immediately, and a record of such correction must be maintained at the program.

(e) Adequate means of egress must be provided. Children may be cared for only on such floors as are provided with readily accessible alternate means of egress to other floors, in the case of fire-resistant buildings, and to the outside in the case of non-fire-resistant buildings, and such means of egress must be remote from each other. No vertical ladders, chain ladders or slide chutes may be used as a means of egress.

(f) All corridors and approaches to fire escapes and other exits must be kept unobstructed at all times.

(g) Exit stairways must be enclosed with fire resistant walls, doors and door frames and must be equipped with low railings for the use of the children.

(h) Fire safety precautions must be established and maintained in accordance with the Department's fire and safety inspection checklist which covers such topics as exits, heating equipment, combustible materials, electrical appliances, smoke detectors and fire extinguishers.

(i) Wood or coal burning stoves, fireplaces and gas space heaters must be inspected and approved by local authorities.

Section 418.12 - Safety. (a) Suitable precautions must be taken to eliminate all conditions which may contribute to or create a safety hazard.

(b) A written plan for the emergency evacuation of children from the premises which has been developed by the day care center and must be posted in a conspicuous place in the center. The emergency evacuation plan must address such topics as appropriate notification of police and fire departments, taking attendance, methods of evacuating children, alternate means of egress, protection of children once they are evacuated and assignments of employees and volunteers during the evacuation process. Roll call of the children must be taken after any emergency evacuation. Primary empasis must be placed on the immediate evacuation of the children.

(c) Portable electric heaters or other portable heating devices may not be used in rooms accessible to children regardless of the type of fuel used. Rooms containing heaters or furnaces must be separated from the areas accessible to children by approved fire resistant material in the walls, ceilings, connecting doors and door frames.

(d) Radiators and pipes located in rooms occupied by children must be covered to protect children from injury.

(e) Porches, decks and stairs must have railings with posts. These posts must be spaced close enough together to prevent children from falling between them.

(f) Stair, walkways, ramps and porches must be maintained free from ice, snow and other hazards.

(g) Day care centers must provide and use barriers to restrict children from unsafe areas. Such areas include, but are not limited to, swimming pools, open drainage ditches, wells, holes, wood and coal burning stoves and gas space heaters.

(h) Swimming and wading pools and areas adjacent thereto used by the children must be constructed, maintained, staffed and used in such a manner as will safeguard the lives and health of children and must be operated in accordance with all applicable State and local laws.

(i) Protective caps or covers must be used on all electrical outlets that are accessible to children.

(j) All matches, lighters, medicines, drugs, cleaning materials, detergents, aerosol cans and other poisonous or toxic materials must be stored in their original containers and used in such a way that they will not contaminate play surfaces, food or food preparation areas or constitute a hazard to children. Such materials must be kept in a place inaccessible to children. Furnace rooms cannot be used for the storage of combustible materials.

(k) Indoor and outdoor plants hazardous to children must not be accessible to children.

(l) Any pet or animal kept indoors or outdoors at the day care center must be in good health, show no evidence of carrying disease and pose no threat to children. This provision also applies to those pets or animals present at the center which do not belong to the operator, employees or volunteers of the center.

(m) The day care center must have immediate access to a minimum of one single-line telephone for general use and emergencies. Telephone numbers for local fire departments, local and/or State police, physicians or other providers of medical services for children in care, ambulance services, local hospitals, poison control centers and any other local providers of emergency services that the center may need to contact must be posted conspicuously on or adjacent to all telephones.

(n) Outdoor equipment such as swings, slides and climbing apparatus must be anchored firmly to the ground, be in good repair and be placed in a safe location. Such equipment and apparatus may be used only by children for whom it is developmentally appropriate.

(o) Furniture must be safe and arranged in such a way as to not present hazards to children.

(p) Clear glass panels in doors must be marked clearly to avoid accidental impact. Clear glass in outside windows less than 32 inches above the first floor level must be of safety grade or otherwise protected by use of barriers or locking devices to avoid accidents.

(q) An operable flashlight or battery powered lantern must be kept in the child care area. Such equipment must be properly maintained for use in the event of a power failure.

(r) Where child care is provided on floors above the first floor, windows on floors above the first floor must be protected by barriers or locking devices to prevent children from falling out of the window.

(s) Every closet door latch must be constructed to enable children to open the door from inside the closet.

(t) Styrofoam objects, plastic bags and toys and objects with small removable parts must not be accessible to children who are placing objects in their mouths.

(u) Every bathroom door lock must be designed to permit opening of the locked door from outside in an emergency. The opening device must be readily accessible to the staff.

(v) High chairs, when used, must have a wide base. A safety strap must be used on children who are seated in high chairs.

Section 418.13 - Sanitation. (a) All rooms, outdoor play areas, equipment, supplies and furnishings must be kept clean and sanitary at all times. The premises must be kept free from dampness, odors, vermin and the accumulation of trash.

(b) Each day care center must comply with requirements of State and local departments of health. Adequate and safe water supply and sewage facilities must be provided and must comply with State and local laws.

(c) Staff must thoroughly cleanse their hands with soap and running water at the beginning of each day, when they are dirty, after toileting, before and after food handling, after contact with any bodily secretion or fluid and following the changing of any individual child's diaper.

(d) Staff must insure that children thoroughly cleanse their hands or assist children with thoroughly cleansing their hands with soap and running water when they are dirty, after toileting, before and after food handling, after contact with any bodily secretion or fluid and, for diapered children, after each change of diaper.

(e) Toilet facilities must be kept clean and supplied with toilet paper, soap and towels accessible to the children. Disposable towels or individual cloth towels, laundered daily, for each child must be used. Toilet facilities must be readily accessible to playrooms and outdoor play areas. The use of common washcloths, towels, toothbrushes, combs and hairbrushes is prohibited. Toilet seats must be of an open sanitary type.

(f) Linens, blankets and bedding must be cleaned at least weekly and before use by another child. Cribs, cots, beds, mats and mattresses must be cleaned thoroughly at least monthly.

(g) Garbage receptacles must be covered, of adequate size and cleaned after emptying. Trash, garbage and combustible materials must not be stored in rooms ordinarily occupied by children, in outdoor play areas or in areas to which children have access. Trash, garbage and combustible materials must not be stored in the furnace room. If there is not a separate, enclosed furnace room, trash, garbage and combustible materials must not be stored within four feet of the furnace.

(h) All floors, walls, ceilings and other surfaces must be kept clean. Peeling or damaged paint or plaster must be repaired promptly.

(i) Individual drinking cups, disposable paper cups or bubbler fountains of the angle-jet type must be provided. The use of common drinking cups is prohibited.

(j) Dishes and cooking utensils must be washed after being used with soap and hot water and rinsed in hot water.

DAY CARE CENTER PLAN REVIEW *REVISED 10/09/92*

Permit Application No. _____ DSS License Application No. _____ Date _____

Owner/Operator/Name of Day Care Center _____

Location _____

Address _____ Phone _____

Plans submitted? _____ Designed, Seal & Signature by: _____

Type of work: Existing bldg.(Part 1231) ___ Historic Bldg.(Part 1233) ___ New Constrctn.(Part 760) _____

Fire Limits: Yes(Part 770.2c) _____ No(Part 770.2d) _____

TOPIC	CODE SECTION	REQUIRED/ALLOWED	ACTUAL
Occupancy Classification	**701/703**		
Children 3 years of age and over	C6.1		
Children less than 3 years	C6.2		
Mixed Occupancy	REFER TO TABLE(s) II-771, I-739, I-717		
	771.4(a)(6)	A1/A2 allowed in Type 5	
	771.6(a)	C1, C2, C3.1, C4.1, C5	
SEE 771.6 FOR DAY CARE IN MULTIPLE OCCUPANCY BUILDING			
Fire Hazard Classification	702	Low	
Type of Construction	**Table III-704**		
Height and Fire Area	**Part 705/Table VIII-705**		
Basic Area/Height	Table VIII-705		
Types 5 & 4b see Footnote 2		Sprinkler or Exits & Detection	
Types 5 & 4b see Footnote 3		2nd Story?	
Increase for Accessibility	705.5b		
Increase for Sprinklers	705.5c	No increase for C6	
Space	**Part 762**		
Ceiling Height	762.3	8'	
Area per child	718.5(k)	35 SF/child	
Light and Ventilation	**Part 763**		
Light	763.1(a)	Artificial	
Ventilation	763.1(e)	Natural (4%) or Mechanical	
Exits	**Part 765**		
Number	765.8(a)	Minimum of 2	
[redacted]	718.8(e)		
(One exit permitted from a space)	Table X-765		
Distance of Travel	765.7	Indep'nt and Remote	
	Table VI-765		
Dead end corridor	765.1j	20 feet max	
Minimum Exit Width	765.1(i)		
Doors	765.5, Tbl V-765		
Stairs	765.1(i)	44", 36"(bldg 2 strs or less)	
Aisles	Table I-765		

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TOPIC	CODE SECTION	REQUIRED/ALLOWED	ACTUAL
Door Swing	765.5(a)(1)		
Smoke stops	765.2a	C6.1 - 300', C6.2 - 150	
Automatic Doors	1060.9a		
Enclosure/Corridor Rating	Table III-704		
Enclosures separated	765.6		
No openings, stairs	765.6(d)		
Enclosure exceptions	771.4.(h)		
Basement/Cellar stairs	771.4(h)(6)		
Opening protectives	771.4(l), Table III-771		
Obstruction, discharge	765.1.b		
Panic hardware	765.5a.4	Required, except main entrance	
Stairs: General	765.4(a)		
Dimensions	Table IV-765		
Stairs to roof	765.4(a)		
Handrails	765.4a.11		
Interior stairs	765.4(b)		
Exterior stairs	764.4(c)		
Exit stairs	418.8(g)	Rated enclosure, Low railings	
Exits - Mixed Occupancy Building			
At least 2 exits	771.6.a.3	Directly to grade OR Stair with no other openings 2nd to corridor	
Physically Disabled	**ANSI 117.1-1986**		
Applicability	1102.1	Yes	
Acc route & facilities	1100.1 - 1100.9	Required	
Useable Spaces	1102.3		
Parking spaces	Table I-1102		
Passenger Loading Zone	1102.5		
Safety Glazing	**Part 766**		
Garages/Parking			
Location of open parking	767.1(a)		
Attached garage separation	771.4(k)		
Exterior Fire Spread	**Part 770**		
Distance separation	Table I-770		
Exterior facings	770.8		
Party walls	770.6		
Interior Fire Spread	**Part 771**		
Fire Walls	771.2		
Occupancy Separation	Table II-771		
Mixed use, type 5	771.4(a)(6)	Only with A1/A2	
Enclosure, store/serv	771.4(g)		
Enclosure of kitchens	771.7/1064.2(b)	Required 1 hr. or 2 hr.	
Fire stopping	771.5c		
Interior Finishes	**Part 772**		
In exits	772.2(b)(3)	Class A*	
*Exception for Sprink	772.2(b)(8)		
Toxic paints and finishes	418.5(i)	Prohibited	

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TOPIC	CODE SECTION	REQUIRED/ALLOWED	ACTUAL
Plastic Materials	**Part 773**		
Fire Protection Equipment	**Part 774**		
Fire station connection	774.(1)(b)	C6.2	
Fire alarm system	774.2.(f) 1060.2	All C6	
	418.8(c)(1)(iii)		
Fire & Smoke detecting	771.6(a)(4) Table VIII-705 1060.3	(for mixed occupancy)	
Automatic detection	418.8(c)(1)	In exits, boilers, hazardous spaces	
Sprinkler system	774.4		
For C6.2 see.....	774.4(a)(8)		
For multiple use bldg.	771.6(b) 1060.4		
Standpipe system	774.5/1060.5		
Yard hydrants	774.6/1060.6		
Watchman system	774.7 1060.8	75 or more occupants OR Fire and smoke detection system provided	
Automatic vents	774.8 1060.9		
Coord'd fire safety	774.9 1061	More than 70' high	
Commercial Cooking Equip.	1064.2		
Fire extinguisher	418.8(c)(1)	One per 3000 Sq. ft.	
Telephone	418.12(m)	Minimum of one; Emergency numbers	
Emergency ventilation	1004.2(f)(1)		
Fan shutdown	1004.2(e)		
Water Supply	Department of Health, Title 10, Part 5		
Public Water Supply			
Private Water Supply			
Sewage Disposal	Department of Health		
Municipal System			
Private, < 1,000 gal/day	Appendix 75A		
Private > 1,000 gal/day	Encon SPDES		
Plumbing	**Part 900**		
Fixtures	900.2(i)(5)&(j)(4)	Regulated by Gov't Agency - See Part 418	
	418.5(p)	1 W.C. and lav/15 children	
Staff toilet facilities	418.5(m)	Separate if 45 or more children	
Toilet rooms	14-1.142	Enclosed, self closing doors	
Indirect Drains	14-1.140	Carbonated beverage	
Handwashing Facility	14-1.143	For toilet rooms Food prep area	
Cross Connections	14-1.10	Ice machine, Hose bib	
Materials	904.6		

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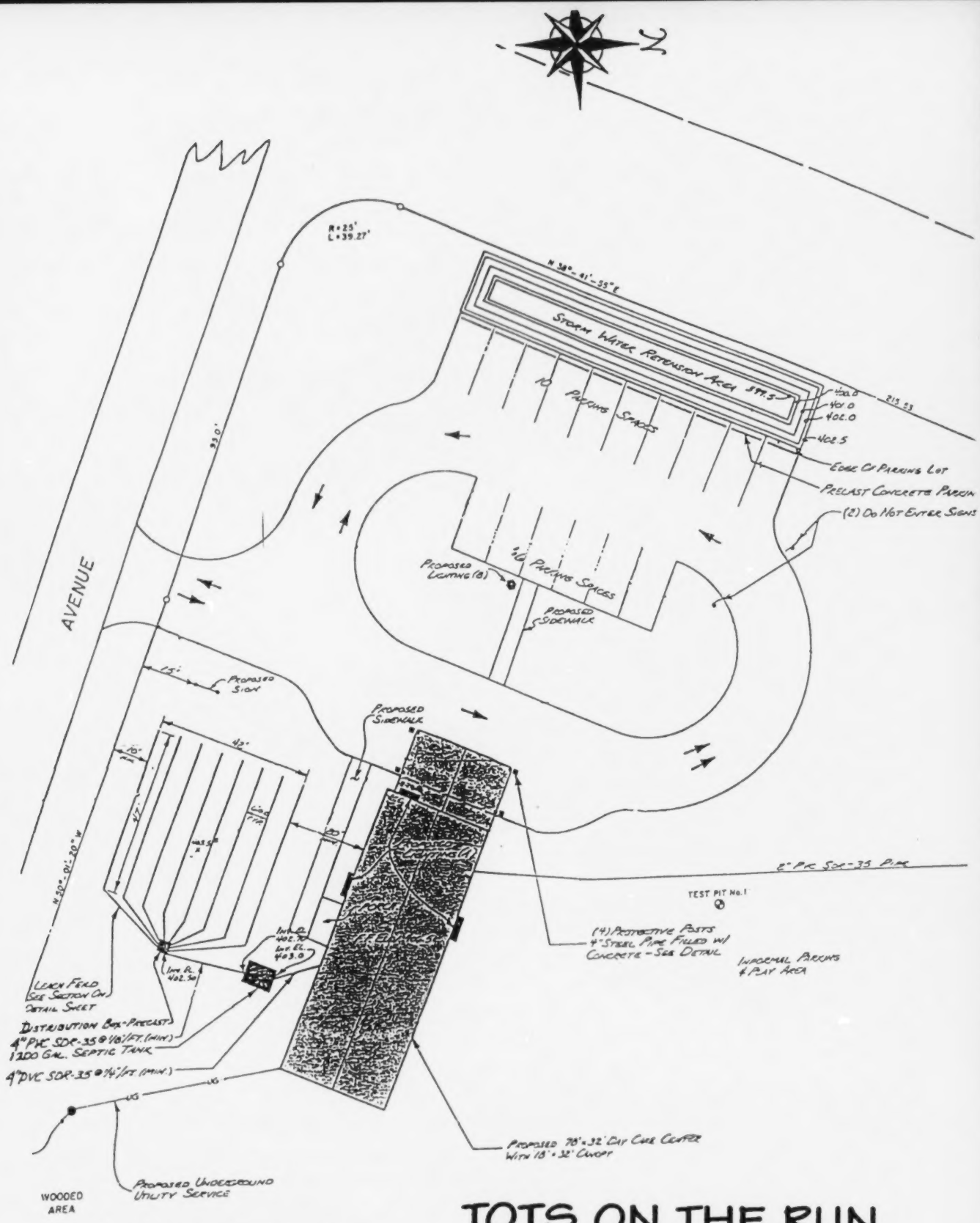
TOPIC	CODE SECTION	REQUIRED/ALLOWED	ACTUAL
Heat Producing Equipment			
Enclosure	771.4(j)(4)/418.12(c)		
[illegible]	418.12(c)	Prohibited	
Air supply	1000.2(g)		
Chimneys, Flues, Gas vents	**Part 1005**		
Prohibited use	1005.2(a)		
Outlet locations	1005.6 Table I-1005		
Electrical	**Part 1030**		
Metal veneers	1030.1(g)		
Emergency power	1032.2(a)		
Emergency light	1032.3(a)/Table I-1032	All	
Exit signs	1033.1(a)/Table I-1033	All	
[illegible]	418.12(i)	Protective covers in child care areas	
Signage (Subchapter C requirements)			
Fire alarm	1163.13(g)(4)	For Local system	
Elevators	1194.1(a)		
Incinerator	1194.1(a)		
Evacuation route	1195.1(c)	Posted	
Insulation	NYS Energy Code		
[illegible]	418.10(h)	Required	
Structural Requirements	**Part 800**		
Snow load	803.3 Table IV-803		
Floor load	803.2.b Table III-803		
Wind load; walls, eaves	803.4 Table V-803		
Wind load; roofs	803.4 Table VI-803		
Foundation	800.3		

NOTES:

Most Code Sections refer to the NYSUFPBC.

Shaded areas may refer to Social Services Regulation Part 418 or to Department of Health standards for Food Service Establishments. The Food Service code is required by Social Services Part 418 for day care establishments that prepare food on site.

Standards for Water Supply and for Sewage Disposal are referenced in the NYSUFPBC



TOTS ON THE RUN DAY CARE CENTER

SEPTIC DISPOSAL DESIGN DATA - SCHOOL POPULATION

50 STUDENTS @ 13 GAL/DAY = 730 GAL/DAY
10 ADULTS @ 15 GAL/DAY = 150 GAL/DAY
TOTAL = 900 GAL/DAY

- USE 1200 GAL. SEPTIC TANK
- USING N.Y.S.D.O.H. STANDARDS 375' OF ABSORPTION TRENCH IS REQUIRED
- USE 6 LATERALS @ 47' EACH

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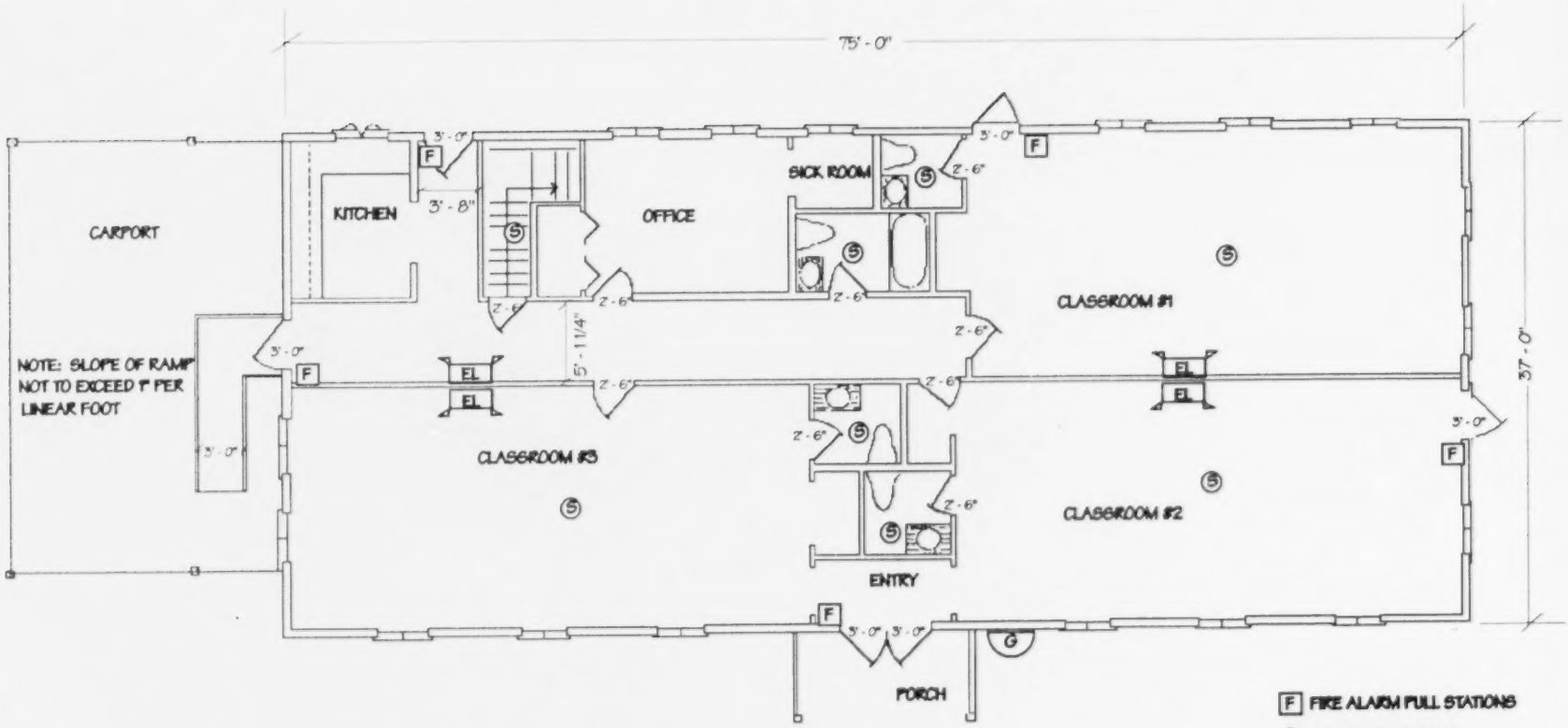
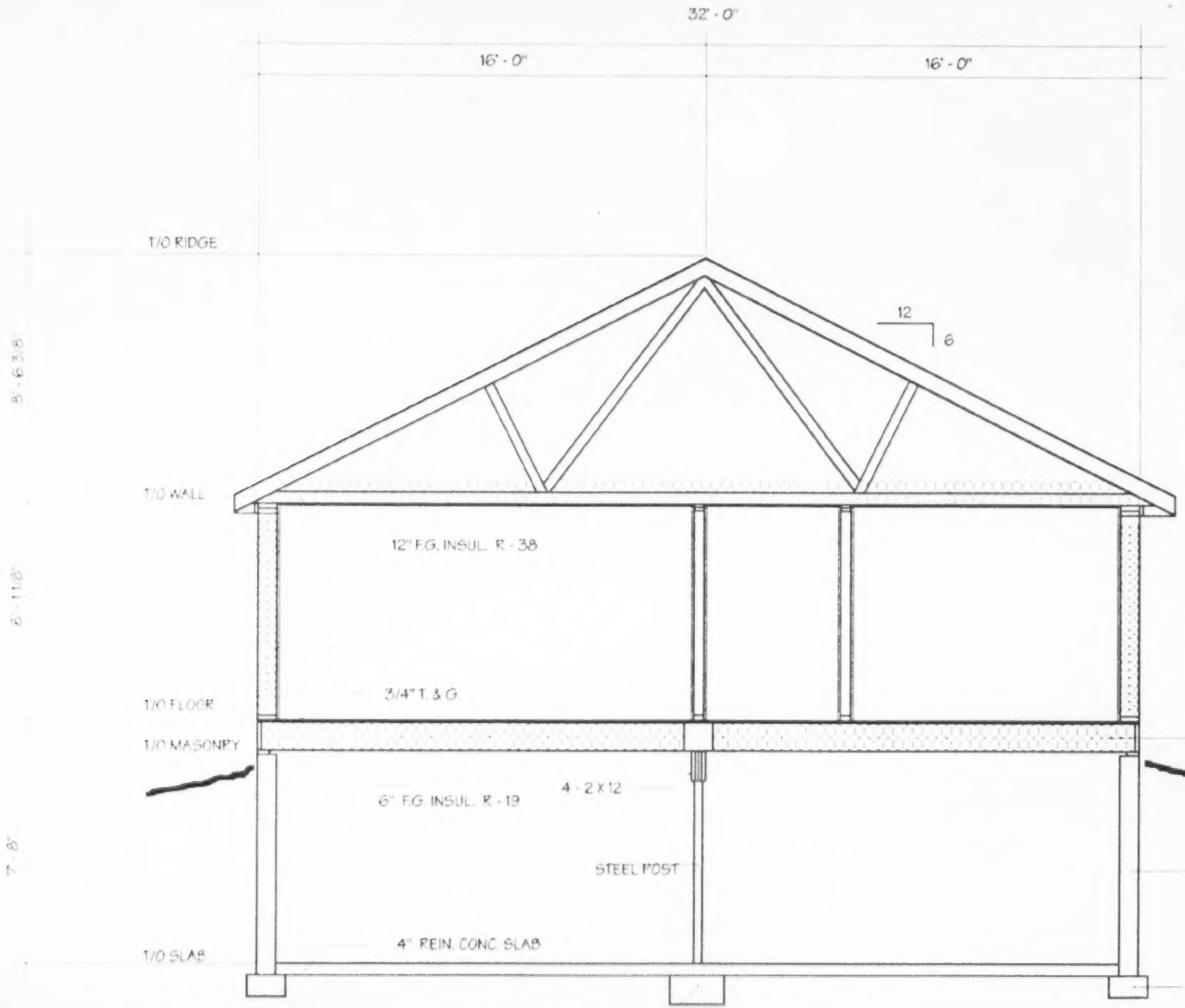


FIRST FLOOR PLAN N.T.S.

NOTE: FIRE AND SMOKE DETECTION AS REQUIRED PER LOCAL BUILDING CODES - CONFORM TO SECTION 1060.4, SEE 771.4(a)(6)

22

23



ROOF MATERIALS:
ASPHALT SINGLES
15# FELT PAPER
5/8" CDX
TRUSSES @ 24" O.C.

WALL MATERIALS:
1/2" CDX
2 X 6 @ 16" O.C.
6" F.G. INSUL. R-19
1/2" SHEETROCK

CROSS SECTION N.T.S

REQUIREMENTS FOR SPRINKLERS IN C6.1 BUILDINGS

Stories	1a	1b	2a	2b	3	4a	4b	5a	5b
1							REQ *	REQ *	REQ *
2							REQ *	REQ *	REQ **
3				NP			NP	NP	NP
4				NP	NP	NP	NP	NP	NP
5	REQ	REQ	REQ	NP	NP	NP	NP	NP	NP
6	REQ	REQ	REQ	NP	NP	NP	NP	NP	NP
More than Six	REQ	REQ	NP	NP	NP	NP	NP	NP	NP

* Pursuant to Table VIII-705, Footnote 2, a sprinkler system must be provided. However if the C6.1 is a Day Care Center with at least 2 exits leading directly to the exterior, then a smoke and fire detection system may be substituted for the sprinkler system

** Pursuant to Table VIII - 705, Footnote 3, if the C6.1 is a Day Care Center, then a building 2 stories in height is permitted provided that:

1) Fire Area does not exceed 3000 SF
2) 2nd floor is not used for day care
3) Requirements of footnote 2 (sprinkler OR fire and smoke detecting system) are satisfied.

REQUIREMENTS FOR SPRINKLERS IN C6.2 BUILDINGS

Stories	1a	1b	2a	2b	3	4a	4b	5a	5b
1				REQ	REQ	REQ	REQ *	REQ *	REQ *
2			REQ	REQ	REQ	REQ	REQ **	REQ **	REQ **
3			REQ	NP	NP	NP	NP	NP	NP
4			REQ	NP	NP	NP	NP	NP	NP
5			REQ	NP	NP	NP	NP	NP	NP
5 or more	REQ	REQ	NP	NP	NP	NP	NP	NP	NP

* Pursuant to Table VIII-705, Footnote 2, the sprinkler system may be substituted for by a fire and smoke detecting system ONLY if the C6.2 is a day care facility, and 2 exits leading directly to the exterior are provided from each floor level used for day care puposes.

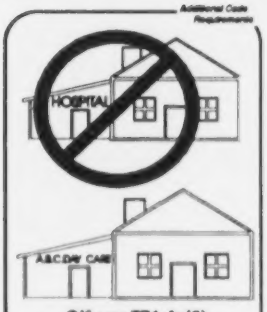
** Pursuant to Table VIII - 705, Footnote 3, if the C6.2 is a Day Care Center, then a building 2 stories in height is permitted provided that:

1) Fire Area does not exceed 3000 SF
2) 2nd floor is Not used for day care
3) Requirements of footnote 2 (sprinkler OR fire and smoke detecting system) are satisfied.

NOTES: PART 4

ADDITIONAL CODE CONSIDERATIONS

1. Mixed Use Allowances
2. Fire Resistive Enclosures
3. Multiple Occupancy Bldg
4. Construction Limitations



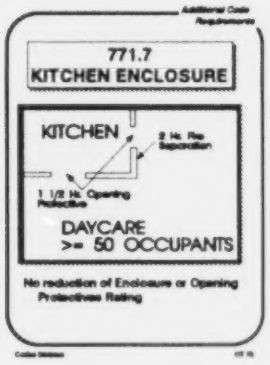
OK per 771.4a(6)

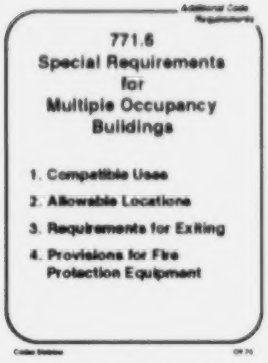
DAY CARE CENTER ENCLOSURE REQUIREMENTS

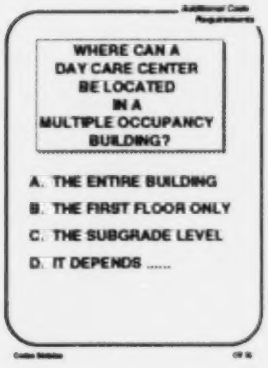
	C6.1	C6.2	
A1/A2	2*	2*	Table I-717
B1,2,3,4	2	3	Table I-739
C1	1	2**	Table II-771
C2	1***	2**	Table II-771
C3.1	1***	2	Table II-771
C3.2, 3.3	NP	NP	
C4.1	1***	2**	Table II-771
C4.2, 4.3	NP	NP	
C5's	1***	2**	Table II-771

See Supplemental Pages

NOTES: PART 4






WHERE CAN A DAY CARE CENTER BE LOCATED IN A MULTIPLE OCCUPANCY BUILDING?
A. THE ENTIRE BUILDING
B. THE FIRST FLOOR ONLY
C. THE SUBGRADE LEVEL
D. IT DEPENDS .....

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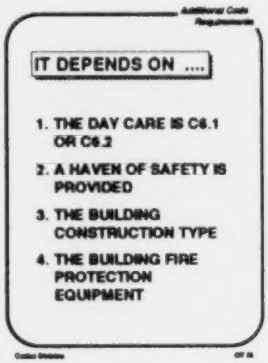
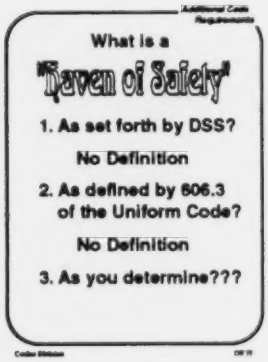
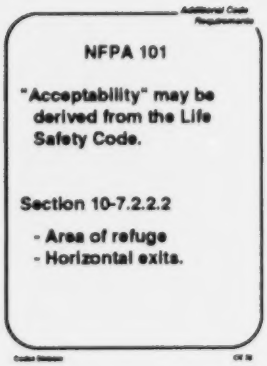
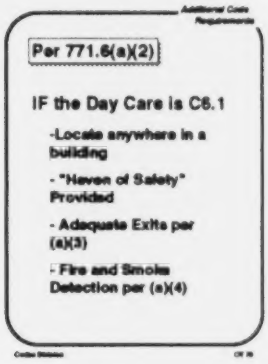
NOTES: PART 4

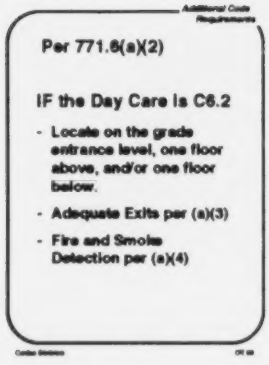

IT DEPENDS ON ....
1. THE DAY CARE IS C6.1 OR C6.2
2. A HAVEN OF SAFETY IS PROVIDED
3. THE BUILDING CONSTRUCTION TYPE
4. THE BUILDING FIRE PROTECTION EQUIPMENT

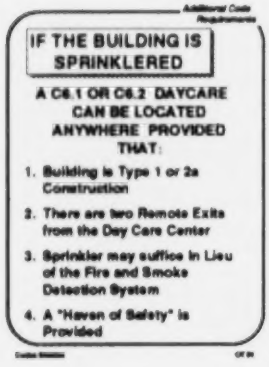

What is a
"Haven of Safety"
1. As set forth by DSS?
No Definition
2. As defined by 606.3 of the Uniform Code?
No Definition
3. As you determine???


NFPA 101
"Acceptability" may be derived from the Life Safety Code.
Section 10-7.2.2.2
- Area of refuge
- Horizontal exits.

NOTES: PART 4


Per 771.6(a)(2)
IF the Day Care is C6.1
-Locate anywhere in a building
- "Haven of Safety" Provided
- Adequate Exits per (a)(3)
- Fire and Smoke Detection per (a)(4)


Per 771.6(a)(2)
IF the Day Care is C6.2
- Locate on the grade entrance level, one floor above, and/or one floor below.
- Adequate Exits per (a)(3)
- Fire and Smoke Detection per (a)(4)


IF THE BUILDING IS SPRINKLERED
A C6.1 OR C6.2 DAYCARE CAN BE LOCATED ANYWHERE PROVIDED THAT:
1. Building is Type 1 or 2a Construction
2. There are two Remote Exits from the Day Care Center
3. Sprinkler may suffice in Lieu of the Fire and Smoke Detection System
4. A "Haven of Safety" is Provided

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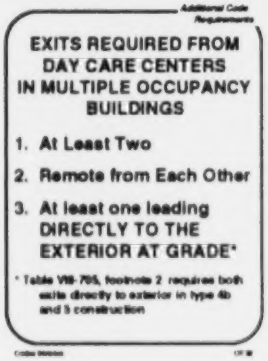
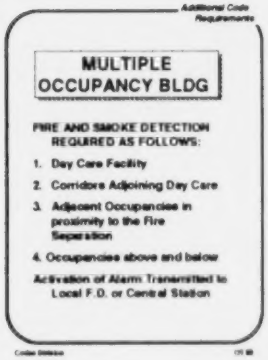
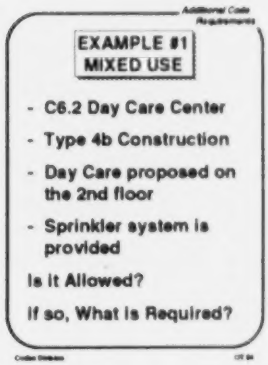
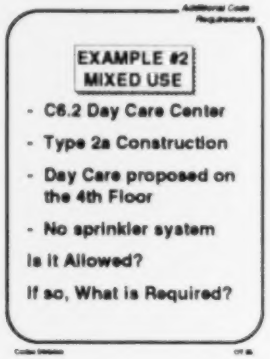
NOTES: PART 4

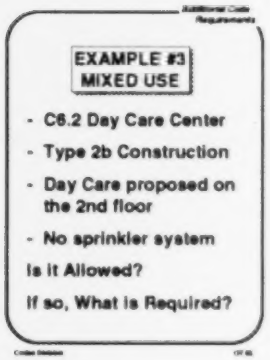

Additional Code Requirements
EXITS REQUIRED FROM DAY CARE CENTERS IN MULTIPLE OCCUPANCY BUILDINGS
1. At Least Two
2. Remote from Each Other
3. At least one leading DIRECTLY TO THE EXTERIOR AT GRADE*
* Table V9-705, footnote 2 requires both exits directly to exterior in type 4b and 5 construction


Additional Code Requirements
MULTIPLE OCCUPANCY BLDG
FIRE AND SMOKE DETECTION REQUIRED AS FOLLOWS:
1. Day Care Facility
2. Corridors Adjoining Day Care
3. Adjacent Occupancies in proximity to the Fire Separation
4. Occupancies above and below
Activation of Alarm Transmitted to Local F.D. or Central Station


Additional Code Requirements
EXAMPLE #1 MIXED USE
- C6.2 Day Care Center
- Type 4b Construction
- Day Care proposed on the 2nd floor
- Sprinkler system is provided
Is it Allowed?
If so, What is Required?

NOTES: PART 4


EXAMPLE #2
MIXED USE
- C6.2 Day Care Center
- Type 2a Construction
- Day Care proposed on the 4th Floor
- No sprinkler system
Is it Allowed?
If so, What is Required?


EXAMPLE #3
MIXED USE
- C6.2 Day Care Center
- Type 2b Construction
- Day Care proposed on the 2nd floor
- No sprinkler system
Is it Allowed?
If so, What is Required?

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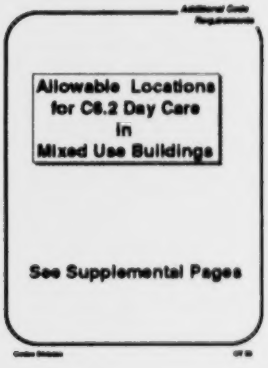
NOTES: PART 4


Allowable Locations
for C8.2 Day Care
in
Mixed Use Buildings
See Supplemental Pages

DAY CARE CENTER ENCLOSURE REQUIREMENTS

	C6.1	C6.2	
A1/A2	2*	2*	Table I-717
B1,2,3,4	2	3	Table I-739
C1	1	2**	Table II-771(Ftnt 6)
C2	1***	2**	Table II-771(Ftnt 6)
C3.1	1***	2	Table II-771(Ftnt 6)
C3.2	NP	NP	
C3.3	NP	NP	
C4.1	1***	2**	Table II-771(Ftnt 6)
C4.2	NP	NP	
C4.3	NP	NP	
C5(all)	1***	2**	Table II-771(Ftnt 6)

* 1 Hr. Type 4b & 5 Construction (Table I-717, Footnote 1)

** 2 Hr. 771.6(a)(1)(ii) (Table II-771, Footnote 6)

*** 1 Hr. 771.6(a)(1)(i)

Allowable Locations for C6.1 Day Care in Multiple use Buildings

Floor	1a	1b	2a	2b	3	4a	4b	5a	5b
1	Per	Per	Per	OK 771.6a	OK 771.6a	OK 771.6a	REQ Ftnt 2	REQ Ftnt 2	REQ Ftnt 2
2	Per	Per	Per	OK 771.6a	OK 771.6a	OK 771.6a	REQ Ftnt 2	REQ Ftnt 2	NP Ftnt 3
3	Per	Per	Per	NP Table	OK 771.6a	OK 771.6a	NP Table	NP Table	NP Table
4	Per	Per	Per	NP Table	NP Table	NP Table			
5	Per	Per	Per						
6	Per	Per	Per						
6+	Per	Per	NP Table						

LEGEND

PER	Allowable per 771.6a (no sprinkler) or 771.6b (sprinkler)
OK 771.6a	Permitted with Detection and Exits per 771.6a (no sprinkler)
NP Table	Not permitted based on restrictions of height and fire area Table VIII-705
REQ Ftnt 2	Requires sprinkler OR detection and exits per Table VIII-705
NP Ftnt 3	Day Care not permitted on 2nd floor per Table VIII-705

Allowable Locations for C6.2 Day Care in Multiple use Buildings

Floor	1a	1b	2a	2b	3	4a	4b	5a	5b
1	Per	Per	Per	OK 771.6a	OK 771.6a	OK 771.6a	REQ Ftnt 2	REQ Ftnt 2	REQ Ftnt 2
2	Per	Per	Per	OK 771.6a	OK 771.6a	OK 771.6a	NP Ftnt 3	NP Ftnt 3	NP Ftnt 3
3	Spr 771.6b	Spr 771.6b	Spr 771.6b	NP	NP	NP	NP	NP	NP
4	Spr 771.6b	Spr 771.6b	Spr 771.6b	NP	NP	NP	NP	NP	NP
5	Spr 771.6b	Spr 771.6b	Spr 771.6b	NP	NP	NP	NP	NP	NP
5 or more	Spr 771.6b	Spr 771.6b	NP Table	NP	NP	NP	NP	NP	NP

LEGEND

PER	Allowable per 771.6a (no sprinkler) or 771.6b (sprinkler)
OK 771.6a	Permitted with Detection and Exits per 771.6a (no sprinkler)
Spr 771.6b	Permitted in sprinklered building per 771.6b (sprinkler)
NP	Not allowed based on restrictions of height and fire area Table VIII-705 and 771.6(a)(2)(ii)
NP Table	Not permitted based on restrictions of height and fire area Table VIII-705
REQ Ftnt 2	Requires sprinkler OR detection and exits per Table VIII-705
NP Ftnt 3	Day Care not permitted on 2nd floor per Table VIII-705

FIRE SAFETY INSPECTION
DAY CARE CENTER

PART 1: Description of Day Care Facility: To be completed by Day Care Provider

Name of Day Care Center

Address | Phone

City/Town/Village | County

Dept of Social Services License No. | Date of original issue

Licensed Capacity | Ages of children | No. of Staff

Hours of Operation | Date of Last Inspecton

Jurisdiction for Code Enforcement | Fire department or district

PART 2: Building Description. To be completed by Day Care Provider and Inspector

Type of Construction | Number of Stories

Which floor(s) of the building is used for day care

Is this the only occupancy in the building? If not describe the other uses:

Are there any fire separations? If so, describe:

PART 3: Records of Systems Testing and Maintenance: To be completed by Provider

Fire Protection for Commercial Cooking Equipment Testing organization	Date	NA
Sprinkler System Testing organization	Date	NA
Portable Fire Extinguishers Testing organization	Date	NA
Fire Alarm System Testing organization	Date	NA
Fire and/or Smoke Detectors Testing organization	Date	NA
Boiler or Heating System within 12 months 418.3(a)(6) Testing organization	Date	NA
Wood or Coal Stoves, Gas Heaters within 12 months 418.3(a)(7) Testing Organization	Date	NA
Private Water Supply Report within 12 months 418.3(a)(4) Testing Organization	Date	NA

PART 4: Inspection and Inspector Information:

Reason for Inspection:
- ☐ Initial licensing
- ☐ License re-issuing
- ☐ Municipal requirement/fire safety inspection
- ☐ Owner's request
- ☐ Complaint
- ☐ Other _____

Inspector:
- ☐ Local Code Enforcement Officer
- ☐ Dept. of Social Services Inspector
- ☐ Fire Department Inspector
- ☐ Third Party Inspector
- ☐ Other _____

Inspected by: _____

Accompanied by: _____

PART 5: Fire Prevention and Maintenance Inspection Checklist

Instructions: Code sections numbers which are listed as Sections 1161 through 1195 refer to the New York State Fire Prevention and Building Code, Title 9 NYCRR, and are enforceable by the local authority having jurisdiction for code enforcement. Sections from Part 418, Title 10, are citations enforceable by the Department of Social Services.

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
	FIRE DEPARTMENT AND EMERGENCY SERVICE ACCESS					
1.	Structure accessible for firefighting equipment	1161.1				
2.	Any established fire lanes are unobstructed	1161.2				
3.	Objects or materials do not obstruct the use of fire hydrants or fire department connections	1191.2.b(4)				
4.	Yard Hydrants are accessible and free of obstruction	1163.13.e(2)	418.8(c)(2)			
5.	Yard Hydrants are inspected and tested annually	1163.13.e(3)	418.8(c)(2)			
	EXTERIOR PROTECTION					
6.	Combustible waste and refuse which constitute a fire hazard is removed	1191.2.a	418.12(a)			
7.	Garbage receptacles are covered and properly located		418.13(g)			
8.	Outdoor play equipment is anchored and in good repair		418.12(n)			
9.	Barriers restrict children from unsafe areas such as swimming pools and open holes		418.12(g)			
10.	Swimming pools used by center are approved by DOH		418.12(h)			

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
	MEANS OF EGRESS					
11.	Exterior stairways are free of obstruction	1162.6.a	418.8(f)			
12.	All ramps, doors and handrails installed for use by handicapped maintained safe and operable	1162.7	418.5(a)			
13.	Porches, railings and stairs must have railings with closely spaced posts.		418.12(e)			
14.	Stairs, walkways, ramps and porches maintained free from accumulation of water, ice and snow	1162.6.a	418.12(f)			
15.	Children are cared for only on floors provided with accessible alternate means of egress which are remote from each other		418.8(e)			
16.	Exits are free and unobstructed	1162.2.a	418.8(f)			
17.	No barrier or fastening device installed	1162.2.b	418.8(f)			
18.	No storage in stairways or corridors	1162.2.c	418.8(f)			
19.	Exit stairways are enclosed with fire-resistant walls, doors and door frames, and are equipped with low railings for the use of children		418.8(g)			
20.	Required aisle widths not reduced. Floor space arranged to evacuate children in the event of emergency.	1162.2.d	418.5(k)			
21.	Interior decorations do not obscure exit doors or signs	1162.2.e	418.8(h)			
22.	Aisles are free of all obstructions	1162.2.g	418.8(f)			
23.	Exits are adequately lighted	1162.3.a	418.5(a)			
24.	Exit signs are clean and legible	1162.3.b	418.5(a)			
25.	Elevator warning signs advise occupants to use stairway during a fire	1162.4	418.5(a)			
26.	Doors in fire walls are in good working order	1162.5	418.5(a)			
27.	Only approved automatic hold-open devices are installed and maintained	1162.5.b	418.5(a)			
	EQUIPMENT AND SYSTEMS					
28.	Equipment and systems maintained so as not to be a potential danger to the safety of occupants or a source of ignition	1163.1	418.8(a)			
29.	Heating equipment is maintained so as to be safe to persons and property	1163.8.a	418.8(a)			
30.	Heating systems found to be defective or which create a hazard are not in use	1163.8.b	418.8(a)			

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
31.	Safety devices are not rendered inoperable	1163.8.d	418.8(a)			
32.	Heater or furnace rooms must be separated with fire resistant material including doors and frames.		418.12(c)			
33.	Fuel-burning equipment provided with air supply for combustion and ventilation	1163.8.c				
34.	Combustible materials not stored within enclosure containing a heat producing device	1163.8.e	418.12(j)			
35.	Fuel gas piping systems maintained gastight, safe and operative under conditions of use	1163.2.a	418.8(a)			
36.	Gas meters are maintained accessible, ventilated and dry	1163.2.d				
37.	Liquified petroleum gas stored in accordance with Reference Standard 48-11	1163.3	418.8(a)			
38.	Fuel oil is stored and conveyed by means of fixed, liquid-tight equipment	1163.6.a	418.8(a)			
39.	There are no obstructions to oil burning equipment	1163.6.d	418.5(a)			
40.	Chimneys, flues and gas vents are maintained in accordance with Reference Standards 39 & 40	1163.9.a	418.8(a)			
41.	Openings for incinerators are maintained to prevent the passage of smoke and flame into the building space	1163.10	418.8(a)			
	ELECTRICAL SYSTEMS					
42.	Wiring and equipment are not a fire hazard	1163.11.a	418.8(a)			
43.	Wiring and equipment is firmly secured	1163.11.b	418.8(a)			
44.	Overcurrent protection devices are proper rating and accessible to staff	1163.11.c	418.8(a)			
45.	Grounding of wiring is maintained	1163.11.d	418.8(a)			
46.	Extension cords are not run through holes in walls; or through doorways; or concealed behind walls or ceilings	1163.11.f	418.8(a)			
47.	Exposed wiring is enclosed or protected in accordance with Reference Standard 51	1163.11.g	418.8(a)			
48.	Protective receptacle covers for electrical outlets installed in all areas occupied by children		418.12(i)			
	PLUMBING SYSTEM					
49.	One toilet and basin per 15 children		418.5(p)			
50.	Hot and cold water available		418.5(q)			

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
51.	Separate toilet for staff if 45 or more children		418.5(m)			
52.	Toilet seat must be of an open sanitary type		418.13(e)			
53.	Bathroom door locks must be openable from outside		418.12(u)			
	COMMERCIAL COOKING EQUIPMENT					
54.	Exhaust systems maintained in safe operating condition	1163.12.a	418.8(a)			
55.	Hoods and ducts are maintained free of grease	1163.12.b	418.8(a)			
56.	Fixed extinguishing systems are in proper operating condition; manual operating instructions conspicuously posted	1163.12.c	418.8(c)(2)			
57.	Cooking facilities, if applicable, comply with DOH Food Service requirements. A permit is not required. Does not apply to "Small Day Care Center"		418.10(b)			
	FIRE PROTECTION EQUIPMENT					
58.	Appropriate fire detection, alarm and firefighting equipment	1163.13.b,f,g,h	418.8(c)			
59.	All fire detection, alarm and firefighting equipment is regularly tested and maintained; all staff are instructed in their function and operation	1163.13.b,f,g,h	418.8(c)(2)			
	WATER SUPPLY					
60.	Fire department connections are identified and accessible	1163.13.a(1)				
61.	Water supply tanks are water-tight, resistant to corrosion and protected against freezing	1163.13.a(2)				
	SPRINKLER SYSTEM					
62.	Sprinkler system is maintained in operative condition and tested semiannually	1163.13.b(1)	418.8(c)(2)			
63.	Valves are accessible and unobstructed	1163.13.b(2)	418.8(c)(2)			
64.	Material storage does not interfere with water discharge	1163.13.b(5)	418.8(c)(2)			
65.	Records are kept of all inspections, tests and maintenance	1163.13.b(15)	418.2(a)(7)			
	STANDPIPE SYSTEMS					
66.	Valves are tight against leaks	1163.13.c(1)	418.8(c)(2)			
67.	Hose is properly stored and dried	1163.13.c(2)	418.8(c)(2)			
68.	Hose stations are conspicuously identified	1163.13.c(3)	418.8(c)(2)			
	FIRE PUMPS					
69.	Suction pipes, intakes and screens are free of obstructions	1163.13.d(1)	418.8(c)(2)			
70.	Flow tests are performed semiannually	1163.13.d(7)	418.8(c)(2)			

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
	PORTABLE FIRE EXTINGUISHERS					
71.	Maintenance of extinguishers, RS 73-1; NFPA-10	1163.13.f(1)	418.8(c)(2)			
72.	One fire extinguisher for every 3000 square feet of space	1163.13.f(1)	418.8(c)(1)			
73.	Extinguishers in designated locations and clearly visible	1163.13.f(3)	418.8(h)			
	FIRE ALARM SYSTEMS					
74.	Fire alarm systems are maintained in accordance with NFPA 71 and NFPA 72A-H	1163.13.g(1)	418.8(c)(2)			
75.	Manual fire alarm stations are installed		418.8(c)(1)			
76.	Fire alarm boxes are not obstructed	1163.13.g(2)	418.8(c)(2)			
77.	Instructions for alarm boxes conspicuously posted	1163.13.g(3)	418.8(c)(2)			
	FIRE AND SMOKE DETECTORS					
78.	Heat, smoke and flame detectors are maintained, RS 56; NFPA 72E	1163.13.h	418.8(c)(2)			
79.	Fire detection system provided in unsupervised spaces containing fire hazardous materials	1163.13.h	418.8(c)(2)			
	ELEVATOR EQUIPMENT					
80.	Elevator hoistways and pits are maintained free of rubbish and debris	1163.14.a	418.5(a)			
81.	Elevator machine rooms are not used for storage of materials unnecessary for maintenance of equipment	1163. 14.b	418.8(a)			
	FLAMMABLE LIQUIDS					
82.	Storage of flammable liquids limited to that required for maintenance, not including fuel oil for oil burner service	1171.3(b)(viii)(a)	418.12(j)			
83.	Portable containers do not exceed the capacity requirements of Table II- 1171	1171.3(b)(viii)(b)	418.12(j)			
84.	Flammable liquids(stored in approved, self-closing cans), cleaning supplies, detergents, matches, lighters and any other such item is kept in a place inaccessible to children		418.12(j)			
	HAZARDOUS MATERIALS					
85.	Storage, handling & use in accordance with RS 76	1174.1.b	418.12(j)			
86.	Defective containers are disposed of or repaired	1174.1.e	418.12(j)			
87.	Legible, clearly visible warning signs are posted at locations where hazardous materials are stored in amounts equal to or greater than those in Table I- 1174	1174.1.h	418.12(j)			

	TOPIC	NYSUFPBC	418	Conforms	Violation	NA
	FIRE SAFETY PRACTICE					
88.	Suitable precautions are taken to eliminate all conditions which may constitute or create a fire or safety hazard	1190.1	418.8(a)			
89.	Is there at least one single-line telephone immediately available for general and emergency use.		418.12(m)			
	INTERIOR PROTECTION					
90.	Designated areas or containers are provided for temporary storage of combustible waste or refuse	1191.3.a(1)	418.13(g)			
91.	Compactors, dumpsters are at sufficient distance from the structure or protected by automatic extinguishing system	1191.3.a(4)				
92.	Only water solutions or detergents used for floor cleaning	1191.3.c(1)	418.8(a)			
93.	Class I flammable liquids are not used for cleaning.	1191.3.c(3)	418.8(a)			
94.	Toxic paints and finishes are not used.		418.5(i)			
95.	Indoor areas are effectively screened against insects.		418.5(e)			
96.	Clear glass in doors must be marked. Windows less than 32" above floor must be safety grade or protected.		418.12(p)			
97.	Where Day Care is provided above the first floor, windows must have window guards		418.12(r)			
98.	Closet must be openable from the inside by children		418.12(s)			
99.	Floors, walls and ceilings clean and maintained		418.13(h)			
100.	All concrete floors used by children must be covered with appropriate material		418.5(j)			
101.	Temperature at least 68^0 in child care areas		418.5(d)			
102.	Radiators and pipes in rooms occupied by children must be covered to protect children		418.12(d)			
103.	Unvented portable heating equipment using solid, liquid or gaseous fuels, or any portable heaters in spaces accessible to children, are not used	1191.3.d(1)	418.12(c)			
	FIRE SAFETY TRAINING					
104.	In buildings with fire alarms, occupants are trained in the recognition and proper use of such systems	1195.1.b	418.8(c)(2)			
105.	Management has developed written evacuation procedures, evacuation procedures are posted	1195.1.c	418.12(b)			
106.	Fire drills are carried out at least once per month	1195.1.b	418.8(b)			

FIRE INSPECTION SUMMARY REPORT

Item #	Description of Violation	Correction Date	Reinspection Date

Inspector's Signature ..... Date .....

NEW YORK STATE
DEPARTMENT OF STATE

STUDENT SURVEY OF COURSES AND INSTRUCTORS

Course Name: _____ Course Number: _____

Instructors Name: _____

For each statement, indicate the response closest to your view by writing the appropriate number, as follows, in the corresponding space to the right.

Excellent		Average		Poor	Not Applicable
5	4	3	2	1	NA

I. COURSE CHARACTERISTICS

1. The course objectives have been clearly stated _____
2. There is consistency between the objectives and what is being taught _____
3. The written assignments have aided the learning process _____
4. The level of difficulty is reasonable _____
5. The amount of work required is reasonable _____
6. The pace at which material is covered is reasonable _____
7. The course format is appropriate to the subject matter _____
8. The course has logical organization and continuity _____
9. The course encourages students to think for themselves _____
10. The course has significantly increased your knowledge and skills in the subject area _____
11. Rate the overall quality of the course _____

Please continue the Instructor evaluation and comments on the next page!

Excellent		Average		Poor	Not Applicable
5	4	3	2	1	NA

II. INSTRUCTOR CHARACTERISTICS

1. The instructor is prepared and uses class time well _____

2. The instructor stimulates interest in the subject and motivates learning _____

3. The instructor encourages student participation and questions in class _____

4. Rate the overall effectiveness of the instructor _____

III. ADDITIONAL COMMENTS:

Please use this space to make any additional comments you may have on the course, instructors, course location, dates, times, etc.